

# Village Charter Academy Board Minutes April 13, 2019 9:00 a.m.

Village Charter Academy, Room 11  
7357 Jordan Ave.  
Canoga Park, CA, 91303

**I. Call To Order-9:00**  
**II. Roll Call**

	Present	Absent
Diane Pritchard	_____X_____	_____
Michael Heatherton	_____X_____	_____
Cheryl Sanders	_____X_____	_____
Susan Pritchard-Musone	_____X_____	_____
Elayne Berg-Wilion	_____X_____	_____
Jirusha Lopez	_____X_____	_____
Brandee Hemmer	_____X_____	_____

**III. Public Comment-**

“The members of the board may not discuss items that are not part of the agenda. Topics presented during Public Comments will be listened to by all board members and addressed as deemed appropriate, either through delegation to the Directors, placement on a future agenda or directed to a sub-committee of the board.”

**IV. Approval Of Minutes:** Motion to approve minutes from February 23, 2019 by Pritchard-Musone, 2nd by Heatherton

	Yes	NO
Michael Heatherton	X	
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Elayne Berg-Wilion	Not Present	
Cheryl Sanders	X	
Brandee Hemmer	X	
Jirusha Lopez	Not Present	

**V. Reports**

**Committee Reports**

Academic Excellence- no update

Fiscal Advisory- committee recommended approval of February financials and recommended 2 possible salary scales.

Community Partnership-Board was updated on fundraisers

**Directors Report-**

- i. Operations
  - a. Enrollment-291
  - b. Facilities- possible costs of bathroom remodels, parking lot resurfacing, and gym floor
  - c. Calendar/School Activities- updated on calendar or events
- ii. Academics
  - a. Professional Development - SPED attended Chime Institute, Clark/Kletter attended CCSA Conference
  - b. School-Wide Reports/Sub-Group Academic Report- Board updated on upcoming state assessments
- iii. Intervention
  - a. SPED- 60 Active SPED
  - b. RTI-45 Students on Watchlist
  - c. Leadership-Field Trip to City Hall April 24,2019

**VI. Policy Review, Agenda Items for Discussion and Possible Action**

- 1. LCAP- Board Review of Local Accountability Measures
  - a. State Priority #1 Basic Services- Board discussed, will be approved in June
  - b. State Priority #2 Implementation of State Academic Standards- Board discussed, will be approved in June
  - c. State Priority #7 Access to a Broad Course of Study- Board discussed, will be approved in June.
- 2. The board discussed agenda for May meeting.

**VII. Budget Report**

- 1. Board discussed a preliminary review of 19-20 Budget and possible certificated salary scales. Motion to approve Option A Salary scale by Heatherton, 2nd by Pritchard- Musone, passed unanimously.

	Yes	NO
Michael Heatherton	X	
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Elayne Berg-Wilion	X	
Cheryl Sanders	X	
Brandee Hemmer	X	
Jirusha Lopez	X	

2. Budget Presentation by Ed Tec.

a. Motion to approve budget presentation, check register, credit card expenditures, and bank reconciliations by Sanders, 2nd by Hemmer, passed unanimously.

	Yes	NO
Michael Heatherton	X	
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Elayne Berg-Wilion	X	
Cheryl Sanders	X	
Brandee Hemmer	X	
Jirusha Lopez	X	

**VIII. Closed Session**

1. Employee Contract – Renewal of Teacher Contracts

**Report out from closed session-**

Motion to approve renewal of certificated teacher contracts by Heatherton, 2nd by Pritchard Musone, passed unanimously.

	Yes	NO
Michael Heatherton	X	
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Elayne Berg-Wilion	X	
Cheryl Sanders	X	
Brandee Hemmer	X	
Jirusha Lopez	X	

**Meeting adjournment**

Motion to adjourn Pritchard-Musone, 2nd Berg-Wilion, passed unanimously.

	Yes	NO
Michael Heatherton	X	
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Elayne Berg-Wilion	X	
Cheryl Sanders	Not Present	
Brandee Hemmer	Not Present	
Jirusha Lopez	X	