

**Village Charter Academy
Board Agenda
December 7, 2019@ 9:00 a.m.
Village Charter Academy, Room 19
7357 Jordan Ave. Canoga Park, CA, 91303**

I. Call To Order

II. Roll Call

	Present	Absent
Diane Pritchard	X	
Michael Heatherton		X
Cheryl Sanders		X
Susan Pritchard-Musone	X	
Elayne Berg-Wilion	X	
Jirusha Lopez	X	
Brandee Hemmer		X

III. Public Comment-

IV. Approval Of Minutes: Motion to approve minutes as amended from November 2, 2019 by Berg-Wilion, 2nd by Pritchard-Musone, passed unanimously. Motion to approve minutes from November 10, 2019 by Berg-Wilion, 2nd by Lopez, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Jirusha Lopez	X	
Elayne Berg- Wilion	X	

V. Reports/Updates-

1. Academic Excellence- discussed process to review science curriculum
2. Community Partnership- updated on fundraising including Jamba Juice, Color Me Mine, and Fall Festival and upcoming events.
3. Fiscal Advisory-committee reviewed financial updates and audit
4. Directors Reports
 - i. Operations
 - a. Enrollment-270
 - b. Facilities- Final lease was signed
 - c. Calendar/School Activities- board was updated on upcoming schoolwide events
 - ii Academics
 - a. Professional Development-Ms. Clark is attending LCAP training
 - b. School-Wide Reports/Sub-Group Academic Report- Dashboard will be presented in January
 - iii Intervention
 - a. SPED/RTI- 42 active sped- potential increase to 53. Beginning stages of applying to LACOE SELPA, Parent are receiving letters regarding their child's intervention
 - b. Leadership- students participated in fundraising and community service project for the San Fernando Mission

VI. LAUSD Updates and Compliance

1. 19-20 Oversight visit January 15th update

VII. Policy Review, Agenda Items for Discussion and Possible Action

1. Motion to approve "Internal Complaint Procedures" by Berg-Wilion, 2nd by Pritchard-Musone, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Jirusha Lopez	X	
Elayne Berg- Wilion	X	

VIII. Budget Report

1. Budget Presentation by Ed Tec.

a. Motion to approve budget presentation, check register, credit card expenditures and bank reconciliation by Lopez, 2nd by Pritchard-Musone, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Jirusha Lopez	X	
Elayne Berg- Wilion	X	

b. Motion to approve 18-19 Draft Audit by Pritchard-Musone, 2nd by Berg-Wilion, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Jirusha Lopez	X	
Elayne Berg- Wilion	X	

c. Motion to approve 19-20 1st Interim Report by Berg-Wilion, 2nd by Lopez, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Jirusha Lopez	X	
Elayne Berg- Wilion	X	

Meeting adjournment