

**Village Charter Academy  
Board Minutes  
March 21, 2020@ 9:00 a.m.  
Village Charter Academy, Room 19  
7357 Jordan Ave. Canoga Park, CA, 91303**

**I. Call to Order**

**II. Roll Call**

	Present	Absent
Diane Pritchard	_x_	_____
Michael Heatherton	_x_	_____
Cheryl Sanders	_x_	_____
Susan Pritchard-Musone	_x_	_____
Elayne Berg-Wilion	_x_	_____
Jirusha Lopez	_x_	_____

**III. Public Comment-** No public comments

**IV. Approval Of Minutes:** Motion to approval of minutes from February 22, 2020 by Heatherton, second by Pritchard-Musone.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherton	X	

**VI. Policy Review, Agenda Items for Discussion and Possible Action**

1. Motion to accept resignation dated March 3, 2020 from Brandy Hemmer by Sanders, second by Heatherton.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherton	X	

2. Motion to approve Auditor by Sanders, second by Berg-Wilion.

3. Update on Covid-19

i. Motion to extend Emergency Closure as recommended by County Superintendent of Schools, and continue to abide by future further school closure recommendations. Current recommendation is through May 5, 2020 by Sanders, second by Berg-Wilion.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherton	X	
Jirusha Lopez	X	

ii. Discussion of how we are meeting the Governors executive order to ensure school funding.

iii. Discussion and possible approval Distance Learning Policy as amended by Berg-Wilion, second by Pritchard-Musone.

**VIII. Budget Report**

1. Budget Presentation by Ed Tec.

a. Motion to approve budget presentation, check register, credit card expenditures and bank reconciliation by Pritchard, second by Heatherton

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherton	X	
Jirusha Lopez	X	

**Meeting adjournment** Motion to adjourn by Berg-Wilion, second by Pritchard-Musone.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherton	X	
Jirusha Lopez	X	