

**Village Charter Academy  
Board Minutes  
June 20, 2020@ 9:00 a.m.  
Village Charter Academy, Zoom (See Below)  
7357 Jordan Ave. Canoga Park, CA, 91303**

**Village Charter Academy Vision Statement**

Students at Village Charter Academy, supported by the Charter's Learning Community, will use their unique attributes to achieve a broad base of knowledge integrated with the arts and technology. In order to achieve success on a global scale and be well prepared as 21st century learners, Village Charter Academy will create a diverse community of engaged citizens who treat others with respect, value friendships, and demonstrate a work ethic that exemplifies perseverance and responsibility.

**Persons with Disabilities** – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by section 202 of the American Disabilities Act of 1090. Any individual needing special accommodations should directly contact the school office at least 72 hours before the meeting.

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors ("Board") and employees of the Best Charter School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:

<https://us04web.zoom.us/j/76824939130?pwd=ZTBjMThtpbm4vaFJRvVICZGdWRG1sUT09>

Individuals wishing to provide public comment at this Board meeting must send their comments in writing to [villagecharteracademy@gmail.com](mailto:villagecharteracademy@gmail.com) prior to the meeting or prior to the discussion of the Agenda item during the meeting – comments received after that point in the meeting will not become part of the record. In your email, please include whether you are commenting on non-agenda items or a specific agenda item (reference the agenda item number). Comments submitted by email will be read aloud during the Board meeting for up to three (3) minutes. If comments are in Spanish or another language, they will be translated to English and such comments will be limited to six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

**Access to Board Materials:** A copy of the written materials which will be submitted to the School Board may be reviewed by any interested persons on The Best Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

**AGENDA**

**I. Call To Order**

**II. Roll Call**

	Present	Absent
Diane Pritchard	x	_____
Michael Heatherton	x	_____
Cheryl Sanders	x	_____
Susan Pritchard-Musone	x	_____
Elayne Berg-Wilion	x	_____
Jirusha Lopez	x	_____

**III. Public Comment-** "The members of the board may not discuss items that are not part of the agenda. Topics presented during Public Comments will be listened to by all board members and addressed as deemed appropriate, either through delegation to the Directors, placement on a future agenda or directed to a sub-committee of the board."

**IV. Approval Of Minutes:** Motion to approve minutes from May 16, 2020 by Heatherton, second by Berg-Wilion. Passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherton	X	
Jirusha Lopez	X	

**V. Directors Report:**

1. School directors shared preliminary Planning Guide for 20-21 SY, results of Parent Survey, and update on enrollment.
2. School directors gave update on Evaluation Process for VCA Staff for transition to 2-year evaluation process.

**VI. Policy Review, Agenda Items for Discussion and Possible Action**

1. Motion to approve renewal of School Nutrition Plus by Sanders, second by Berg-Wilion. Passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherton	X	
Jirusha Lopez	X	

2. Motion to approve renewal of Charter Safe by Heatherton, second by Pritchard-Musone. Passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherton	X	
Jirusha Lopez	X	

3. Motion to approve Special Ed Contracts for 20-21 SY by Sanders, second by Lopez. Passed unanimously.

- i. Cross Country Education
- ii. The Lingual Tree
- iii. TinyEYE Therapy Service

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherton	X	
Jirusha Lopez	X	

4. Motion to approve revised Visitor Policy by Heatherton, second by Sanders. Passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherton	X	
Jirusha Lopez	X	

5. Motion to approve Suicide Prevention Policy and Revised Student Handbook as amended by Sanders, second by Heatherton. Passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherton	X	
Jirusha Lopez	X	

**VII. Budget Report**

1. Budget Presentation by Ed Tec.

a. Motion to approve budget presentation, check register, credit card expenditures and bank reconciliation by Berg-Wilion, second by Pritchard-Musone. Passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherton	X	
Jirusha Lopez	X	

b. Review and discuss proposals for Revolving Loans

- i. Charter Asset Management
- ii. Charter School Capital
- iii. California Credit Union

The board made the following motion regarding funding for the 20-21SY: A revolving loan will be considered at a later date based on cash flow needs. The school will apply for the PPP loan and determine whether or not to receive funding after the loan has been approved by Heatherton, second by Pritchard-Musone. Motion carried.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders (abstained)		
Elayne Berg- Wilion	X	
Michael Heatherton	X	
Jirusha Lopez	X	

**Meeting adjournment**

Motion to adjourn at 12:25pm by Sanders, second by Heatherton. Passed unanimously.